**Key Stage 2 E SAFETY RULES**

**These are our Rules for using the internet safely and responsibly. Please read through with your child and sign the appropriate line on the School Consent Form you will have received from the school.**

* We will use the internet to help us learn and we will learn how to use the internet safely and responsibly.
* We will ask permission from a member of staff before using a computer and accessing the internet.
* We submit thoughts & opinions to the Learning NI NewsDesk which are respectful, using appropriate language.
* We never post comments under another pupil’s name.
* Adults are aware when we use on-line tools and have given permission.
* We only access systems with our own user name.
* We do not access other people’s files
* We never give out or share passwords or personal information (like our surname, address or phone number).
* We do not bring in data storage devices e.g. memory sticks from outside school unless we have permission from a teacher.
* We never post photographs or video clips without permission and never include surnames with photographs.
* If we need help we ask a teacher or adult.
* If we see anything on the internet or in an email that makes us uncomfortable, we will immediately inform a teacher or parent.
* If we receive a message sent by someone we don’t know we know we will not reply and alert the teacher or parent immediately.
* We do not bring mobile phones/ Ipods or other electronic devices into school.
* We will report any mobile phones seen in school to a member of staff.
* We know that we should follow the rules as part of the agreement with our parent.
* We are able to look after each other by using our safe internet in a responsible way.
* We know that we can go to [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk) for help.